2017 Annual Priests, Presidents and Treasurers Meeting

Welcome
Provide stable revenues to the Archdiocese to partially fund its ministries, while ensuring fair and equitable assessment across the country
What the Allocation Revenue Funds

- Education
- Metropolis Ministries
- Orthodoxy in the World
- Communications
- Community Services
- Administrative Offices
- Operational Expenses
- Leadership 100 Grant Expenses for Ministries
- Legal
## Parish Approved Net-Expenses

<table>
<thead>
<tr>
<th>Parish</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parish 1</td>
<td>$400,000</td>
<td>2.67%</td>
</tr>
<tr>
<td>Parish 2</td>
<td>$225,000</td>
<td>1.50%</td>
</tr>
<tr>
<td>Parish 3</td>
<td>$80,000</td>
<td>0.53%</td>
</tr>
<tr>
<td>Parish 4</td>
<td>$575,000</td>
<td>3.83%</td>
</tr>
<tr>
<td>Parish 5 thru 40</td>
<td>$13,720,000</td>
<td>91.47%</td>
</tr>
<tr>
<td>Total Parish Net Expenses for Metropolis A</td>
<td>$15,000,000</td>
<td>100%</td>
</tr>
</tbody>
</table>
## Metropolis Total Net Expenses

<table>
<thead>
<tr>
<th>METROPOLIS</th>
<th>Net Expenses</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>METROPOLIS A</td>
<td>$15,000,000</td>
<td>10.00%</td>
</tr>
<tr>
<td>METROPOLIS B</td>
<td>$25,000,000</td>
<td>16.67%</td>
</tr>
<tr>
<td>METROPOLIS C</td>
<td>$12,000,000</td>
<td>8.00%</td>
</tr>
<tr>
<td>METROPOLIS D</td>
<td>$20,000,000</td>
<td>13.33%</td>
</tr>
<tr>
<td>METROPOLIS E</td>
<td>$22,000,000</td>
<td>14.67%</td>
</tr>
<tr>
<td>METROPOLIS F</td>
<td>$13,000,000</td>
<td>8.67%</td>
</tr>
<tr>
<td>METROPOLIS G</td>
<td>$19,000,000</td>
<td>12.67%</td>
</tr>
<tr>
<td>METROPOLIS H</td>
<td>$13,000,000</td>
<td>8.67%</td>
</tr>
<tr>
<td>METROPOLIS I</td>
<td>$11,000,000</td>
<td>7.33%</td>
</tr>
<tr>
<td>TOTAL METROPOLIS NET EXPENSES</td>
<td>$150,000,000</td>
<td>100%</td>
</tr>
</tbody>
</table>
## Metropolis Allocations

<table>
<thead>
<tr>
<th>Metropolis</th>
<th>Percentage</th>
<th>Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Metropolis A</td>
<td>10.00%</td>
<td>$2,000,000.00</td>
</tr>
<tr>
<td>Metropolis B</td>
<td>16.67%</td>
<td>$3,333,333.33</td>
</tr>
<tr>
<td>Metropolis C</td>
<td>8.00%</td>
<td>$1,600,000.00</td>
</tr>
<tr>
<td>Metropolis D</td>
<td>13.33%</td>
<td>$2,666,666.67</td>
</tr>
<tr>
<td>Metropolis E</td>
<td>14.67%</td>
<td>$2,933,333.33</td>
</tr>
<tr>
<td>Metropolis F</td>
<td>8.67%</td>
<td>$1,733,333.33</td>
</tr>
<tr>
<td>Metropolis G</td>
<td>12.67%</td>
<td>$2,533,333.33</td>
</tr>
<tr>
<td>Metropolis H</td>
<td>8.67%</td>
<td>$1,733,333.33</td>
</tr>
<tr>
<td>Metropolis I</td>
<td>7.33%</td>
<td>$1,466,666.67</td>
</tr>
<tr>
<td><strong>Total Archdiocese Allocation</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$20,000,000.00</strong></td>
</tr>
</tbody>
</table>
Parish Assessments

<table>
<thead>
<tr>
<th>Parish</th>
<th>Percentage</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parish 1</td>
<td>2.67%</td>
<td>$58,740.00</td>
</tr>
<tr>
<td>Parish 2</td>
<td>1.50%</td>
<td>$33,000.00</td>
</tr>
<tr>
<td>Parish 3</td>
<td>0.53%</td>
<td>$11,600.00</td>
</tr>
<tr>
<td>Parish 4</td>
<td>3.83%</td>
<td>$84,260.00</td>
</tr>
<tr>
<td>Parish 5 thru 40</td>
<td>91.47%</td>
<td>$2,012,400.00</td>
</tr>
<tr>
<td>Parish Assessments for Metropolis A</td>
<td>100%</td>
<td>$2,200,000.00</td>
</tr>
</tbody>
</table>
Allocation Process Timeline

- **February 15th**: Allocation package to parishes
- **May 1st**: Registered letter to parishes that have not submitted complete allocation information
- **May 15th**: Allocation submission deadline
- **July 1st**: Metropolis submits to Archdiocese
- **September 15th**: Parish Allocations set
National Ministries Commitment Data for 2018 Archdiocese Allocation Metropolis of ________________

Due Date: ________________ Please print or type all information on this form> Please note: All Philoptocho funds excluded.

Please print telephone numbers and email addresses clearly

Name of Parish:_________________ Telephone:_________________ Parish Number: ________________ Email:_________________
Address:_________________________ City:____________________ State:________________ Zip:_____________ Email:_________________
Person preparing this form:_________________ Telephone: __________________________ Email:_________________
Parish Council Treasurer:_________________ Telephone:_________________ Email:_________________
Parish Council President:_________________ Telephone:_________________ Email:_________________

A TOTAL PARISH INCOME, all funds from all sources including all fund raisers, etc. excluding any donations from all sources to any parish endowment/foundation but including any funds transferred from any such endowment/foundation to the parish for any purpose.

Y/E 12/31/15 Y/E 12/31/16
A. $0 $0

B TOTAL PARISH EXPENDITURES for all purposes:

C. DETAILED DEDUCTIBLE EXPENDITURES:(Deductible expenses must be included in line B, above)

1. Funds paid to the Archdiocese for Parish National Ministries Commitment
2. Funds paid for facility construction, iconography, and/or land - excluding any mortgage payments including capital expenditures (attach a list of projects including dates started, anticipated completion, estimated total cost and date approved by the Metropolis)
3. Funds paid on loans for property and improvements to real property
4. Funds paid to hold any fund raiser such as a Festival, etc.
5. Funds paid to operate a Day/Parochial, Greek or Catechetical School
6. Archdiocese, Metropolis and other charitable giving

C. $0 $0

TOTAL NET PARISH EXPENDITURES
LINE B MINUS LINE C

We certify that the information on this data submission form is, to the best of our knowledge, complete and accurate: And further certify:

All expenses incurred and paid by a supporting foundation, private foundation, public charity, an individual, or any other entity; (i) on behalf of the parish, (ii) as required to operate the parish, or (iii) maintain parish related assets, are included on Line B above, as required. The Archdiocese Finance Committee shall have the discretion to work with the parish to impute expenses to the parish and such discretion shall be binding.

Signatures:
Parish Priest:__________________________
Parish Council President:__________________________
Parish Council Treasurer:__________________________
Chair Person of the Parish Audit Committee:__________________________

Revised 7/26/2016
For an expense to be deductible it must be included in the Total Parish Expenses.

Forms must be accompanied by proper financial statement for all church activities for both reported years.

Figures on data form must correspond to the financial statements. If not readily apparent then a supplemental schedule must be submitted.
Allocation Form Definitions

- Total Parish Income
Allocation Form Definitions

- Total Parish Income
- Total Parish Expenses
Deductions

1. Funds paid to the Archdiocese for Parish National Ministries Commitment
Deductions

1. Funds paid to the Archdiocese for parish National Ministries Allocation

2. Funds paid for facility construction, iconography, and/or land – excluding any mortgage payments
Deductions

1. Funds paid to the Archdiocese for parish National Ministries Allocation

2. Funds paid for facility construction, iconography, and/or land – excluding any mortgage payments

3. Funds paid on loans for property and improvements to real property
Deductions

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Common Errors

- Taking Deductions that are not part of the Total Expense
- Depreciation should not be in Total Expenses
- Previous years information provided in current does not match previous year submission
Year end complete financial statements for each year must accompany this form. This includes a full Balance Sheet and Profit and Loss Statement for all operations.

Is the parish engaged in any business activities? List any and all business related activities such as property rental, catering, weekly food sales. Provide financial statements for these businesses if not in the total income and total expense above.

1

2

3

E-mail the complete package to: stevensellas@aol.com

Mail complete package to:
Metropolis of Pittsburgh
Attn: Finance Committee
5201 Ellsworth Ave.
Pittsburgh, PA 15232
2017 Annual Priests, Presidents and Treasurers Meeting