



GREEK ORTHODOX METROPOLIS OF PITTSBURGH

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MEMORANDUM

TO: The Reverend Clergy and Parish Councils of the
Greek Orthodox Metropolis of Pittsburgh

FROM: Rev. Archdeacon Ryan Gzikowski, Chancellor

DATE: January 15, 2008

RE: Substitute Clergy Remuneration

On behalf of His Eminence, Metropolitan Maximos of Pittsburgh, we take this opportunity to remind you of your obligation to a priest who is substituting while your assigned pastor is absent from the parish.

The honorarium offered to the substitute priest shall be a minimum of \$250.00. In addition, travel, hotel and meal expenses are to be paid by the parish in full. If the priest uses his car for transportation, then the IRS designated mileage allowance -- presently at 50.5 cents per mile for 2008 -- is the minimum amount to be given to cover his travel expenses. These amounts are intended to cover the normal Sunday morning services.

If weddings or baptisms are scheduled on a Sunday, these additional services require further remuneration at a minimum of \$100.00 for each service. This amount also applies to sacraments held on Saturdays or weekdays, and to funerals.

The above amounts are the responsibility of the parish. Honoraria offered by families hosting a sacrament are not to be taken into account in these circumstances.

Arrangements for substitute priests in a parish are handled by the parish priest through the Metropolis offices.

The above policy is not new, and is a standard policy that we and other Metropolises of the Archdiocese have had in place for many years.

I convey to you the Metropolitan's best wishes for a Happy New Year.

Thank you.